

**MINUTES OF THE MEEETING OF THE
TONKAWA MUNICIPAL AUTHORITY
March 17, 2026**

Pursuant to notice as required by law, the Board of Trustees of the Tonkawa Municipal Authority met in regular session at 5:30 p.m. in the City Council Room, 115 S. 7th Street, with Chairman Stacy Burns presiding.

Present: Stacy Burns, Chairman
Charles Conaghan, Trustee
Reece Simpson, Trustee
Kenneth Smith, Trustee
Nicholas Payne, Trust Manager
Brenda Wooderson, Trust Secretary
Lee Stout, Trust Attorney

Absent:

1. CALL TO ORDER

Mayor Stacy Burns called the meeting to order at 6:25 p.m.

****CONSENT AGENDA****

All items listed under the Consent agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body.

The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed in its proper place on the Regular Agenda. It will then be considered at that time.

The Board of Trustees found items #2 through #4 non-controversial and routine in nature.

Motion Made By: Smith to approve the consent agenda.
Motion Seconded By: Simpson.

	Ayes	Nays	Abstain
Trustee Conaghan	X		
Mayor Burns	X		
Trustee Simpson	X		
Trustee Smith	X		

2. Consider and vote upon the minutes of the Tonkawa Municipal Authority Meeting held February 17, 2026.

3. Consider and vote upon the February Payment of Claims.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. None.

****REPORTS****

5. Parkhill Engineering Update.

Travis Archer was unable to attend the meeting but provided an update to City Manager Nick Payne who presented it to the Board of Trustees..

****NEW BUSINESS****

6. Consider and vote to approve a vacant Tonkawa Municipal Authority Trustee seat and City Council Ward 3 seat pursuant to O.S. 11 § 8-109, to serve until the next general municipal election, and until a successor is elected and qualified. Any/All proposed Trustees will be allowed 3 minutes to speak.

Motion Made By: Conaghan to fill seat with Keith Denton.
Motion Seconded By: Simpson.

	Ayes	Nays	Abstain
Trustee Conaghan	X		
Mayor Burns	X		
Trustee Simpson	X		
Trustee Smith	X		

7. Consider and vote upon approval of design plans from Parkhill Engineering for the Water Well Treatment Facility.

The Board of Trustees were provided copies of the design plans in their meeting packets for review.

Motion Made By: Smith to approve the design plans from Parkhill.
Motion Seconded By: Simpson.

	Ayes	Nays	Abstain
Trustee Conaghan	X		
Mayor Burns	X		
Trustee Simpson	X		
Trustee Smith	X		

8. Consider and vote upon Invoice #6623 from ElectriComm, Inc. in the amount of \$44,918.76.

City Manager Nick Payne noted that this was for work done at the substation.

Motion Made By: Conaghan to approve the \$44,918.76 invoice.
Motion Seconded By: Simpson.

	Ayes	Nays	Abstain
Trustee Conaghan	X		
Mayor Burns	X		
Trustee Simpson	X		
Trustee Smith	X		

9. Consider and vote upon Invoice #1270 from Marshalls Underground LLC in the amount of \$35,000.00.

City Manager Nick Payne advised that this was for the A-Line TDS Project, and the City was to be reimbursed by A-Line.

Motion Made By: Conaghan to approve Marshall's Underground for \$35,000.00.
 Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Trustee Conaghan	X		
Mayor Burns	X		
Trustee Simpson	X		
Trustee Smith	X		

10. Consider and vote upon Invoice #6541629-00 from Anixter Inc. in the amount of \$34,950.30.

City Manager Payne noted that this was another invoice from the A-Line TDS Project and reimbursement was expected.

Motion Made By: Conaghan to approve Wesco Anixter for \$34,950.30.
 Motion Seconded By: Simpson.

	Ayes	Nays	Abstain
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

11. Consider and vote upon Parkhill Invoice #1036720.00-24 for Tonkawa FAP Loan – Wells, Treatment Plant, Waterlines and Standpipe in the amount of \$17,000.00.

City Manager Nick Payne commented that this was for normal engineering expenses incurred.

Motion Made By: Simpson to approve.
 Motion Seconded By: Conaghan

	Ayes	Nays	Abstain
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

12. Consider and vote upon contractor's application for payment from S2O Contracting, LLC for Tonkawa LS Guiderails in the amount of \$20,191.88.

This item was tabled due to a last-minute correction.

13. Consider and vote upon Gas Sales Invoice #20008-02601 from Clearwater Enterprises, LLC in the amount of \$15,273.12.

City Manager Nick Payne explained that this was part of the pitfalls of not signing contract pricing and unexpected rising costs. The Councilmen received an explanation of pricing from Clearwater Enterprises, LLC in their packets.

Motion Made By: Burns to approve invoice.
 Motion Seconded By: Simpson.

	Ayes	Nays	Abstain
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

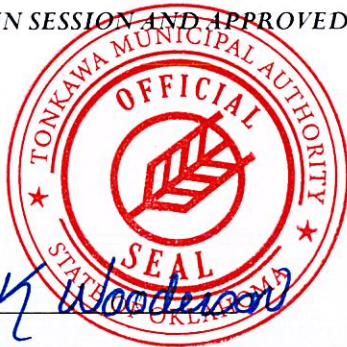
14. ADJOURN

Chairman Burns adjourned the Tonkawa Municipal Authority meeting at 6:50 p.m.

PASSED IN SESSION AND APPROVED THIS 21st DAY OF APRIL 2026.

ATTEST:

Quenda N. Woodson
 SECRETARY



Stacy B.
 CHAIRMAN