

**MINUTES OF THE MEEETING OF THE
TONKAWA MUNICIPAL AUTHORITY
October 21, 2025**

Pursuant to notice as required by law, the Board of Trustees of the Tonkawa Municipal Authority met in regular session at 5:30 p.m. in the City Council Room, 115 S. 7th Street, with Chairman Stacy Burns presiding.

Present: Stacy Burns, Chairman
 Brandt Harris, Trustee
 Charles Conaghan, Trustee
 Kenneth Smith, Trustee
 Nicholas Payne, Trust Manager
 Brenda Wooderson, Trust Secretary
 Lee Stout, Trust Attorney

Absent: Reece Simpson, Trustee

1. CALL TO ORDER

Chairman Burns called the meeting to order at 6:11 p.m.

****CONSENT AGENDA****

All items listed under the Consent agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body.

The items on the Consent Agenda will not be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request that it be removed from the Consent Agenda and be placed in its proper place on the Regular Agenda. It will then be considered at that time.

The Board of Trustees found items #2 through #5 non-controversial and routine in nature.

Motion Made By: Conaghan to approve the consent agenda.
 Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Trustee Harris	X		
Trustee Conaghan	X		
Chairman Burns	X		
Trustee Simpson			
Trustee Smith	X		

2. Consider and vote upon the minutes of the Tonkawa Municipal Authority Meeting held September 16, 2025.
3. Consider and vote upon the September Payment of Claims.
4. Consider and vote upon the payment of Roper Invoices 2255, 2256, 2275 and 2300 for work performed during the February 2025 water crisis for a combined total of \$91,514.09.

5. Consider and vote upon a payment to Parkhill in the amount of \$1,625.00 for Invoice #7 of Project 04072624.00-7 Tonkawa WWIP Improvements.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

6. None.

****REPORTS****

7. Update On City Infrastructure Projects From Parkhill Engineering.

Ryan McDonald of Parkhill Engineering provided the Council with information concerning the ongoing projects throughout the City.

****NEW BUSINESS****

8. Discussion and possible vote based on presentation by Travis Archer (Parkhill Engineering) regarding New Irrigation System, Wastewater Lagoons, current CDBG Grant Application process, and possible alternative options for Wastewater Lagoons Design/Construction.

Travis Archer with Parkhill Engineering spoke to the Council through Zoom and presented information about Wastewater Lagoon options, what his recommendation was and the current CDBG Grant status.

Motion Made By: Harris to proceed with new irrigation system per recommendation by Travis Archer.

Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Trustee Harris	X		
Trustee Conaghan	X		
Chairman Burns	X		
Trustee Simpson			
Trustee Smith	X		

9. Consider and vote to declare the 12470Y 750kva 120/240 3-Phase Pad-Mount Transformer (S/N: 211008-16) as surplus and advertise for sealed bids to be accepted and opened at a date to be determined.

Cory Strong, Public Works Director, told the Council that the City had no use for the transformer and several people had expressed interest in it.

Motion Made By: Smith to surplus the transformer and take sealed bids.

Motion Seconded By: Conaghan.

	Ayes	Nays	Abstain
Trustee Harris	X		
Trustee Conaghan	X		
Chairman Burns	X		
Trustee Simpson			
Trustee Smith	X		

- 10A. Presentation by Clint Ross and/or Cory Strong (Tonkawa Municipal Authority Public Works) regarding the status of the 44th Street Lift Station.

Clint Ross, Water Superintendent, spoke to the Council about the status of the 44th Street Lift Station and the need for a new pump.

If approved, he plans to install the new pump on Wednesday morning, October 22, 2025, and be back to normal operations with no need for 24/7 monitoring.

- B. Consider and vote to approve the purchase of a Barnes Vertical Dry Pit 15hp 460-volt Pump quoted at \$20,651.63 from Edward's Equipment.

Cory Strong, Public Works Director, gave reasoning for needing the new pump and mentioned that the current pump will be kept for backup at the Roger's Lift Station.

Motion Made By: Conaghan to approve the quote from Edwards Equipment.
 Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Trustee Harris	X		
Trustee Conaghan	X		
Chairman Burns	X		
Trustee Simpson			
Trustee Smith	X		

11. ADJOURN

Motion Made By: Conaghan to adjourn TMA and return to regular session.
 Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Trustee Harris	X		
Trustee Conaghan	X		
Chairman Burns	X		
Trustee Simpson			
Trustee Smith	X		

Chairman Burns adjourned the Tonkawa Municipal Authority meeting at 6:42 p.m.

PASSED IN SESSION AND APPROVED THIS 18th DAY OF NOVEMBER 2025.

ATTEST:



Brenda K. Woodson
SECRETARY

Charles A. Conaghan
VICE CHAIRMAN