

**MINUTES OF THE MEETING OF THE CITY COUNCIL
TONKAWA, OKLAHOMA
July 15, 2025**

Pursuant to notice as required by law, the City Council of Tonkawa met in regular session at 5:30 p.m. in the City Council Room, 115 S. 7th Street, with Mayor Stacy Burns presiding.

Present: Stacy Burns, Mayor
Brandt Harris, Councilman
Charles Conaghan, Councilman
Reese Simpson, Councilman
Kenneth Smith, Councilman
Nicholas Payne, City Manager
Brenda Wooderson, City Clerk
Lee Stout, City Attorney

Absent: None

1. CALL TO ORDER, INVOCATION AND FLAG SALUTE.

Councilman Conaghan gave the invocation and Mayor Burns led the flag salute.

****CONSENT AGENDA****

Motion Made By: Simpson to approve item #2.
Motion Seconded By: Conaghan.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

2. Consider And Vote Upon The Minutes Of The June 13, 2025 Special Meeting, June 17, 2025 Regular Meeting And June 30, 2025 Special Meeting.

3. Consider And Vote On The June Payment Of Claims.

****ITEMS REMOVED FROM THE CONSENT AGENDA****

4. Conaghan asked to have Item #3 removed from the Consent Agenda.

Motion Made By: Conaghan to remove item 3 from consent agenda.
 Motion Seconded By: Simpson.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith		X	

Consider And Vote On The June Payment Of Claims.

Motion Made By: Conaghan to approve as presented.
 Motion Seconded By: Simpson.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

****REPORTS****

5. Monthly Financial Report From RS Meacham CPA's
 Meredith Meacham Wilson presented the Financial Report.

6. City Mayor's Report – None.

7. City Attorney's Report – None.

8. City Manager's Report

Nick Payne, City Manager, reported on the following:

- Irrigation System Operations
 - Nozzles and Sprayers Replacement
 - Pump Motor Replacement
 - Mag Meter and Display Screen Replacement
- Love's Lift Station
 - Site Dressing and Cleanup
 - Old Doghouse Disposal
 - Operational Status
- Sewer Lagoon and DEQ Variance
 - DEQ Variance Filing
- Water Treatment Facility Upgrade
 - Sand Treatment Selection
- Well Projects
 - Well 7B
 - Well 9

- Electric Department Updates
 - Tree Trimming
 - Substation Work
 - Bucket Truck Repair
- General Public Works Activity
 - City-Wide Mowing
 - Meter Reads
 - Street Department
- Fourth of July
 - Parade and Events in Blinn Park
- Israeli Visitor Trains Police Officers
 - Tonkawa PD Hosts Specialized Defensive Tactics/Custody & Control Training

****NEW BUSINESS****

9. Receive An Update By The City Manager, City Attorney And Code Enforcement Regarding The Golf Cart/UTV Registration Ordinance Draft And Consider And Vote If Needed.

City Manager Nick Payne spoke about other cities and towns that allowed the use of Golf Carts and UTVs and the legalities involved. Discussion ensued and Payne directed City Attorney to draft an Ordinance for approval from the Council.

10. Receive An Update By The City Manager, City Attorney And Code Enforcement Regarding The Tree Limbs Ordinance Amendments Draft And Consider And Vote If Needed.

This item was tabled until next meeting.

11. Consider And Vote Upon The Appointment Of Park And Recreation Committee Members, Restructuring Of The Board (Number Of Members, By Laws, Etc.) And The Purpose/Scope Of The Committee's Commission.

Councilman Ken Smith spoke about the Committee and the responsibilities involved and recommended that the number of members be changed back to the original number of 5.

Motion Made By: Smith to change members to 5 and make Kristen chairperson.
 Motion Seconded By: Conaghan.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

12. Consider And Vote To Approve The New Bylaws For The Pride And Beautification Committee.

Motion Made By: Conaghan to approve bylaws as submitted.
 Motion Seconded By: Burns.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

13. Consider And Vote To Approve The Appointment Of Kim Ochoa For A 3-Year Term To The Pride And Beautification Committee.

Motion Made By: Burns to approve.
 Motion Seconded By: Conaghan.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

14A. Presentation By Brandt Harris To Petition The Council To Allow A Curb Loading Zone In The 200 Block Of E. Grand Avenue.

Brandt Harris came before the Council to ask that the curb be cut out in front of his business in the block of 200 E. Grand to create a loading zone.

Harris then excused himself from the Council room.

B. Consider And Vote To Approve Or Deny The Curb Loading Zone In The 200 Block Of E. Grand Avenue.

Discussion ensued. It was concluded that it was not feasible.

Motion Made By: Simpson to deny due to amount of parking lost and ordinances already in place.
 Motion Seconded By: Burns.

	Ayes	Nays	Abstain
Councilman Harris			
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

****RECESS TO TONKAWA MUNICIPAL AUTHORITY MEETING****

Motion to recess to Tonkawa Municipal Authority Meeting

Motion Made By: Burns to recess to Tonkawa Municipal Authority.
 Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

At 6:55 p.m. Mayor Burns recessed to the Tonkawa Municipal Authority Meeting.

At 7:00 p.m. Mayor Burns resumed the Tonkawa City Council Meeting.

- 15A. Consider And Vote To Conduct An Executive Session For The Confidential Communication Between City Administration, The City Council And Its Attorney On Subparagraphs (B), (C) And (D) Hereof:
- B. Pursuant To Title 25 O.S. §307(B)(2) Discussing Negotiations Concerning Employees And Representatives Of Employee Groups.”
 - C. Pursuant To Title 25 O.S. §307(B)(3) Discussing The Purchase Or Appraisal Of Real Property.”
 - D. Pursuant To Title 25 O.S. §307(B)(1) Discussing The Employment, Hiring, Appointment, Promotion, Demotion, Disciplining, Or Resignation Of Any Individual Salaried Public Officer Of Employee.”

Motion Made By: Reese to enter executive Session.
 Motion Seconded By: Conaghan.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith			

At 7:02 p.m. the Tonkawa City Council entered into executive session.

At 7:54 p.m. the Tonkawa City Council returned to regular session.

16. Return To Regular Session And Take Any Necessary Action, If Appropriate, On Items Discussed In Executive Session.

Motion Made By: Conaghan to return to regular session.
 Motion Seconded By: Burns.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

Motion Made By: Conaghan to accept item B of executive session.
 Motion Seconded By: Simpson.

	Ayes	Nays	Abstain
Councilman Harris		X	
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

Motion Made By: Conaghan to accept item C of executive session.
 Motion Seconded By: Burns.

	Ayes	Nays	Abstain
Councilman Harris		X	
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

17. ADJOURN.

Motion Made By: Burns to adjourn.
 Motion Seconded By: Smith.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

Mayor Burns adjourned the Tonkawa City Council meeting at 7:57 p.m.

PASSED IN SESSION AND APPROVED THIS 19TH DAY OF AUGUST 2025.

ATTEST:



Guenda K Wooderson

CITY CLERK

Stacy Burns
MAYOR