

**MINUTES OF THE MEETING OF THE CITY COUNCIL  
TONKAWA, OKLAHOMA  
June 17, 2025**

Pursuant to notice as required by law, the City Council of Tonkawa met in regular session at 5:30 p.m. in the City Council Room, 115 S. 7<sup>th</sup> Street, with Mayor Stacy Burns presiding.

**Present:** Stacy Burns, Mayor  
Brandt Harris, Councilman  
Charles Conaghan, Councilman  
Reese Simpson, Councilman  
Kenneth Smith, Councilman  
Nicholas Payne, City Manager  
Brenda Wooderson, City Clerk

**Absent:** None

**1. Call To Order, Invocation and Flag Salute.**

Mayor Stacy Burns called the meeting to order at 5:30 p.m.  
Kevin Ditmore gave the invocation.  
Mayor Stacy Burns led the flag salute.

**2. Consider And Vote Upon the Minutes of the Tonkawa City Council Regular Session Held May 20, 2025.**

**Motion Made By:** Burns to approve the minutes.  
**Motion Seconded By:** Simpson.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

**3. Consider And Vote Upon the May Payment of Claims.**

**Motion Made By:** Simpson to approve.  
**Motion Seconded By:** Smith.

	Ayes	Nays	Abstain
Councilman Harris		X	
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

**4. Monthly Financial Report from RS Meacham CPA's And Direct any Additional Service as Presented.**

Meredith Meacham Wilson presented the financial report to the counsel.

**5. Presentation and Discussion by Enterprise Fleet Management, Inc. to Consider Use of Their Fleet Maintenance and Vehicle Leasing Plan(s).**

Roman Aldaiz, Account Executive, spoke about the benefits the program would provide to upgrade the City owned vehicles with a 5-year replacement plan and options of multiple service plans to help maintain the vehicles.

**6. Discuss and Take Possible Action to Reinstall Members to The Park and Recreation Committee and Confirm the Committee's Mission and Directives.**

Councilman Ken Smith made a recommendation to change the Ordinance pertaining to the Park and Recreation Committee which would move the members back to 5 due to lack of interest from the community to take on the responsibilities.

No action was taken.

**7A. Presentation by Tonkawa PSAP Coordinator Danny Grimes Regarding the Oklahoma 9-1-1 Management Authority Geographic System (GIS Data Sharing Memorandum of Understanding) (MOU).**

Danny Grimes, Tonkawa PSAP Coordinator, spoke about the benefits of the system and the areas it would cover.

**B. Consider and Vote to Enter Into the Oklahoma 9-1-1 Management Authority Geographic Information System (GIS Data Sharing Memorandum Of Understanding) (MOU).**

**Motion Made By:** Simpson to approve.  
**Motion Seconded By:** Smith.

	Ayes	Nays	Abstain
Councilman Harris	X		
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

**8. Consider And Vote to Approve the City of Tonkawa's Participation and Use of the Ramp Credit Card Platform.**

Nick Payne, City Manager, summarized the presentation given by Ramp representative and mentioned all the benefits of the card platform which would be helpful in finance control.

**Motion Made By:** Conaghan to approve.  
**Motion Seconded By:** Simpson

	Ayes	Nays	Abstain
Councilman Harris		X	
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

## 9. City Attorney Report

No report was given.

## 10. City Mayor Report

No report was given.

## 11. City Manager Report

City Manager Nick Payne gave the following updates, announcements and comments:

- **Update on recent storm damage & utility outages:**
  - Crews are still going through and securing some of our lines as they were repaired in an expedited fashion.
  - Crews are still tending to trees and limbs that are compromising our system. They are “popping” up as issues, and we are trying to take a more proactive approach to this.
  - Last Council Meeting, in Special Session, I presented to the council that our ordinances needed to be updated to properly address the limbs and infrastructure problems. More clarification on the spirit of the ordinance and the letter of it.
- **We have interviewed many Utility Billing Clerk Applicants.**
  - Narrowed the selection down to 3 qualified candidates.
  - Look for offering the position to them by this week or next and have them hired.
- **Street Department striping (painting) downtown, underway.**
  - Planned on Saturday, but the weather prevented that.
  - They were able to get the parking spaces done on W. Grand Ave. and the 200 block of E. Grand.
  - Rain and Storms have prevented us from continuing this week so far.
  - Next steps are the 100 block. of E. Grand Ave; crosswalks; handicap parking spots; and curbing.
  - Once downtown is done, we plan to address E. North Ave (lane lines, curbing, crosswalks, school zone identifier markings, etc.
- **New Fire Department Ambulance to be built.**
  - I received a message that the new Ambulance for the Fire Department will begin being built on 09/30/2025 and will be completed on 12/16/2025.
- **Fire Department to seek to RAISE Ambulance Rates.**
  - The Tonkawa Fire/EMS Department will research to raise the Ambulance Rates.
  - Ponca City, Blackwell, and Newkirk have all raised theirs again, and it is time that we got our rates up to comparable standards.
  - There will need to be a change to the ordinances and a resolution in next month’s meeting or future meetings.
- **Library to begin showing MOVIES.**
  - The Tonkawa Library will have “MOVIE DAYS” every Thursday at 1pm – until School starts back.
  - The Library will plan to resume movies showings on Fridays in January 2026.
- **New Floodplain**
  - The Floodplain Manager has reported to me that a new flood plain map will need to be presented at next meeting – It’s Larger.
- **New High Dive Diving Board at the Pool**
  - The Tonkawa Aquatic Center will replace the high-dive diving board after a claim to the warranty.
  - It will be replaced when we can get a truck in there and not disturb the wet grass.

- **Fourth of July Festivities**
  - The City of Tonkawa will celebrate the 4<sup>th</sup> of July with a FULL DAY of festivities and events.
  - Starts off with Mr. Muscle and Tiny Tot Pageant at Heart in the Park at 9am.
  - Labyrinth Walk, bike, and float decoration contests to follow.
  - Parade starts at NOON
  - Duck Derby following the parade at 12:30pm.
  - LIVE MUSIC at Blinn Park from 1pm to 6pm.
  - Food and Fun throughout the day!
  - Tonkawa 4<sup>th</sup> of July Olympics starts at 6pm (Turtle Race, Round Bale Roll, Tug of War, etc.)
  - Fireworks POP at dark!
- **Request for Special Meeting for Council Business.**
  - Requesting a quick Special City Council Meeting to take care of two invoices that were received after the agenda had been made but need to be paid before July 1<sup>st</sup>.
- **Council Meeting Stream Project Underway**
  - I have begun pricing equipment and programs to facilitate the streaming of Council Meetings and the government process.
  - Look to have it finalized by the July 2025 Council Meeting.
  - This was pursuant to a directive from June 13, 2025, City Council Special Meeting.
- **Golf Cart Ordinance being researched and drafted.**
  - Working with Blackwell and Perry (research) to draft a good ordinance.
  - Working out the kinks with the registration process as well.
  - Should have something ready to present to the City Attorney and ready for City Council consideration by the July 2025 City Council Meeting.

**12. Adjourn.**

**Motion Made By:** Simpson to adjourn.  
**Motion Seconded By:** Burns.

	Ayes	Nays	Abstain
Councilman Harris		X	
Councilman Conaghan	X		
Mayor Burns	X		
Councilman Simpson	X		
Councilman Smith	X		

The Tonkawa City Council meeting was adjourned at 6:24 p.m.

*PASSED IN SESSION AND APPROVED THIS 15<sup>TH</sup> DAY OF JULY 2025.*

ATTEST:

*Quenda K Wooderson*  
 CITY CLERK

