

Tonkawa Municipal Authority  
January 16, 2024

The Tonkawa Municipal Authority Council of Tonkawa, Oklahoma held a regular meeting in Council Chambers located at 115 South 7<sup>th</sup> Street on the above referenced date. Chairman Stacy Burns, Vice Chairman Charles Conaghan, and Trustees Kenneth Smith, Reece Simpson and Brandt Harris were present. Chairman Stacy Burns called the meeting to order.

**The minutes from the December 19, 2023 regular meeting** were reviewed and stand approved.

**TMA Claims for December 2023** were reviewed.

Charles Conaghan made a motion to approve the TMA claims excluding Buesing Pump for December 2023.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Reece Simpson made a motion to approve the claim for Buesing Pump.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Brandt Harris and Reece Simpson.

Charles Conaghan recused himself from the vote.

**Trust Manager Kirk Henderson presented Invoice No. 01865222.00-15 dated 12/18/2023 from Parkhill Smith in the amount of \$9,090.00 for Tonkawa 2022 CDBG Waterline Improvements for approval.**

Stacy Burns made a motion to approve the invoice No. 01865222.00-15 dated 12/18/2023 from Parkhill Smith in the amount of \$9,090.00 for Tonkawa 2022 CDBG Waterline Improvements.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Trust Manager Kirk Henderson presented Invoice No. Invoice No. 01254122.00-10 dated 12/20/2023 from Parkhill in the amount of \$44,836.00 for Tonkawa Waterline River Crossing Waterline Improvements for approval.**

Reece Simpson made a motion to approve the invoice.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Ryan McDonald** with Parkhill Engineering gave an update on Infrastructure Projects.

The Water Well Field Project – Diversified Construction of OK is the contractor. We had a pre-construction meeting on Friday last week and issued a Notice to Proceed. The project will begin construction February 5<sup>th</sup>. They will be on site February 15<sup>th</sup> if the weather is good, it will be one week to drill all 10 wells and then another couple more weeks to the 24-hour test pumping and water quality sampling. The finish date is May 15<sup>th</sup>. We use the data from the pump testing and water quality to design the water treatment plant that will follow. We have budgeted for full replacement of Tonkawa's Telemetry Scada System that controls all the wells, tanks and towers. Parkhill has the bid documents ready.

The 2022 CDBG Waterline Replacement – Circle B Underground said the sub-contractor B Town will be here to tomorrow for the 1,200 LF of 12" waterline in the alley. Rooster Construction will do the concrete repair and they will start next week if the temperature stays above freezing for 72 hours. They will start the waterline in the alley and then start the concrete depending on the temperature staying above freezing.

The Waterline Replacement in the Chikaskia River is complete. This project is complete. Parkhill has completed the As-Built plans.

The ODOT Waterline Relocation is under Task Order #2 on the Master Services Agreement. This project is the relocation of these waterlines that is expected to occur in the Summer of 2024. This is a continuation of the Waterline Project with Circle B. Parkhill has completed the survey and we are in design right now. We will have the final plans for ODOT for approval in April. If ODOT approves it then they will issue a work order and they can put it out for bid.

**Trust Attorney Lee Stout** had nothing further

**Trust Manager Kirk Henderson** – I am working with the Tonkawa Tribe for the 20-foot easement for extending the Utilities for the east side to where we have our water well project, I had surveyor and they gave an exhibit and all the legals. I have given it to the Tonkawa Tribe so they can forward it to Washington. They are going to give us a MOU to start working in it. Zach Bradley with OWRB and Patti Thompson with Indian Health Services our Funding agencies attended the pre-construction meeting last Friday.

Being no further new business Chairman Stacy Burns adjourned the meeting

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Nancy Skipper  
Secretary

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Stacy Burns  
Chairman