

Tonkawa Municipal Authority  
February 20, 2024

The Tonkawa Municipal Authority Council of Tonkawa, Oklahoma held a regular meeting in Council Chambers located at 115 South 7<sup>th</sup> Street on the above referenced date. Vice Chairman Charles Conaghan, and Trustees Kenneth Smith, and Brandt Harris were present. Chairman Stacy Burns and Trustee Reece Simpson were absent. Vice Chairman Charles Conaghan called the meeting to order.

**The minutes from the January 16, 2024 regular meeting** were reviewed and stand approved.

**TMA Claims for January 2024** were reviewed.

Kenneth Smith made a motion to approve the TMA claims for January 2024.

Charles Conaghan seconded the motion.

The following voted Aye: Charles Conaghan, Kenneth Smith, and Brandt Harris.

**Trust Manager Kirk Henderson presented Invoice No. 01036720.00-21 dated 02/06/2024 from Parkhill Smith in the amount of \$12,367.81 for Tonkawa FAP Loan -Wells, Treatment Plant, Waterlines and Standpipe for approval.**

Brandt Harris made a motion to approve Invoice No. 01036720.00-21 dated 02/06/2024 from Parkhill Smith in the amount of \$12,367.81 for Tonkawa FAP Loan -Wells, Treatment Plant, Waterlines and Standpipe.

Charles Conaghan seconded the motion.

The following voted Aye: Charles Conaghan, Kenneth Smith, and Brandt Harris.

**Trust Manager Kirk Henderson presented the Rural Infrastructure Grant (RIG) Agreement/Application #11079 from the Oklahoma Rural Water Association and Tonkawa Municipal Authority. This Grant shall not exceed \$83,915, 80% of the Total amount of \$104,894.00 with 20% matching from local funds of \$20,979.00. The purpose of this grant is to purchase Utility Billing and Financial Software.**

Brandt Harris made a motion to accept the Rural Infrastructure Grant (RIG) Agreement/Application #11079 from the Oklahoma Rural Water Association and Tonkawa Municipal Authority. This Grant shall not exceed \$83,915, 80% of the Total amount of \$104,894.00 with 20% matching from local funds of \$20,979.00. The purpose of this grant is to purchase Utility Billing and Financial Software

Kenneth Smith seconded the motion.

The following voted Aye: Charles Conaghan, Kenneth Smith, and Brandt Harris.

**Ryan McDonald with Parkhill Engineering provided an update on Infrastructure Projects.**

**The Water Well Field Project** – The well drillers will start next week. I went out there today to stake the holes for each well. They will drill 10 8-inch wells. Tonkawa's Telemetry Scada System Package was awarded to Worth Hydrochem Of Oklahoma.

**The 2022 CDBG Waterline Replacement** – The contractor has finished the 1200 feet of water line in the alley. It has been installed, tested, and passed the bacteria water quality. They have to tie in the water lines and switch all the customers over and then they will put the waterline in service. They should be finished by March 31<sup>st</sup>.

**The ODOT Waterline Relocation is under Task Order #2 on the Master Services Agreement.**

There are a couple of crossings and interferences for ODOT project and this is outside of the of Circle B's scope. Parkhill is working on the design and we are scheduled to submit it to ODOT in April. This part of ODOT's resurfacing on East North Avenue. This will involve the deepening of Main Street for box culverts.

**Trust Attorney Lee Stout** reported that Senator Coleman has introduced three bills: automated license plate reader, Renewal of Medical Marijuana licensing that allows for Cities and Towns to implement inspection program. He also sponsoring a bill 1908 making it a crime for someone who enters a property with the intention of stealing copper

**Trust Manager Kirk Henderson** reported Circle B Underground has 5 major tie ins and all the water samples came back good. Trying to accommodate businesses during the tie ins. The City received a Permanent Easement from the Tribe through an MOU for the right to run our water line and Utilities on the east line along the State Highway right of way. We need to get electric to the new Urgent Care Center south of the Casino. We would like to stay within the 20 feet of this easement to get power to the water wells and treatment facility.

Being no further new business Vice Chairman Charles Conaghan adjourned the meeting

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Nancy Skipper  
Secretary

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Charles Conaghan  
Vice Chairman