

Tonkawa Municipal Authority
November 21, 2023

The Tonkawa Municipal Authority of Tonkawa, Oklahoma held a regular meeting in Council Chambers located at 115 South 7th Street on the above referenced date. Chairman Stacy Burns, Vice Chairman Charles Conaghan, and Trustees Kenneth Smith, Reece Simpson, and Brandt Harris were present. Chairman Stacy Burns called the meeting to order.

The minutes from the October 17, 2023 regular meeting were reviewed and stand approved.

TMA Claims for October 2023 were reviewed.

Charles Conaghan made a motion to approve the TMA claims for October 2023.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented Invoice No.5516 dated 10/12/2023 from ElectriComm in the amount of \$75,310.36 for work on the Electric Substation Contract for approval.

Charles Conaghan made a motion to approve the invoice No.5516 dated 10/12/2023 from ElectriComm in the amount of \$75,310.36 for work on the Electric Substation Contract.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented Invoice No. 01865222.00-13 dated 10/18/2023 from Parkhill Smith in the amount of \$3,500.00 for Tonkawa 2022 CDBG Waterline Improvements for approval.

Charles Conaghan made a motion to approve the Invoice No. 01865222.00-13 dated 10/18/2023 from Parkhill Smith in the amount of \$3,500.00 for Tonkawa 2022 CDBG Waterline Improvements.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented the authorization to purchase the lowest quote of \$17,214.00 for the Transformer for the Tonkawa Tribe Urgent Care Facility for approval.

Reece Simpson made a motion to authorize the purchase the Transformer for \$17,214.00 from T&R Electric Supply Company for the Tonkawa Tribe Urgent Care Facility.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented the authorization to purchase Pole Transformers for inventory for approval.

Charles Conaghan made a motion to authorize the purchase of 18 Pole Mount Transformers from T&R Electric Supply Company in the amount of \$36,666.00 for inventory.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented Pay Application #2 from Red's Energy Services in the amount of \$279,746.50 for the Chikaskia River Crossing for approval.

Charles Conaghan made a motion to approve the Pay Application #2 from Red's Energy Services in the amount of \$279,746.50 for the Chikaskia River Crossing

Reece Simpson seconded the motion. The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented Invoice No. 01865222.00-14 dated 11/14/2023 from Parkhill Smith in the amount of \$6,850.00 for Tonkawa 2022 CDBG Waterline Improvements for approval.

Charles Conaghan made a motion to approve the invoice No. 01865222.00-14 dated 11/14/2023 from Parkhill Smith in the amount of \$6,850.00 for Tonkawa 2022 CDBG Waterline Improvements.

Brandt Harris seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented the final Pay Application #3 from Red's Energy Services in the amount of \$47,280.00 for the Chikaskia River Crossing and authorize the signing of the Certificate of Completion for the Chikaskia River Crossing Project for approval.

Brandt Harris made a motion to approve the final Pay Application #3 from Red's Energy Services in the amount of \$47,280.00 that included the retainage for the Chikaskia River Crossing and authorize the signing of the Certificate of Completion for the Chikaskia River Crossing Project.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Bryan Mitchell with Parkhill Engineering gave an update on Infrastructure Projects.

The Water Well Field Project – This project will have incremental steps. Once we do the wells and they are ready, then see how much water they collectively produce, then the chemistry work will be done to see what water treatment requirements will be for the water. Next there will be an agenda item for the treatment costs and the waterline, we are already the route lined out and where the waterlines and standpipe will be placed. We are looking at ways to reduce some of the costs, since the next lowest bidder was higher than the original engineering cost estimate. We will be working with the contractor before the contract is before the council for approval.

The 2022 CDBG Waterline Replacement – This project is 80% complete. They are doing the water line tie end on East North Avenue while School is out for the holiday. Ryan McDonald is the project manager for all the projects in town.

The Waterline Replacement in the Chikaskia River is complete. The is a certificate of completion is ready for signature.

The ODOT Waterline Relocation is under Task Order #2 on the Master Services Agreement.

Task Order #1 has not been executed this is for the renovation of the Old Armory.

Trust Attorney Lee Stout had nothing further to report.

Trust Manager Kirk Henderson reported that we have all the easements for the waterline projects except for the 1 ½ acres for the new standpipe at the new Well Field Project North of Holiday Lighting. We are negotiating with the landowners on this purchase but since we started this project the costs have gone up.

Being no further new business Chairman Stacy Burns adjourned the meeting

Nancy Skipper
Secretary

Stacy Burns
Chairman