

Tonkawa Municipal Authority
December 19, 2023

The Tonkawa Municipal Authority Council of Tonkawa, Oklahoma held a regular meeting in Council Chambers located at 115 South 7th Street on the above referenced date. Chairman Stacy Burns, Vice Chairman Charles Conaghan, and Trustees Kenneth Smith, Reece Simpson and Brandt Harris were present. Chairman Stacy Burns called the meeting to order.

The minutes from the November 21, 2023 regular meeting were reviewed and stand approved.

TMA Claims for November 2023 were reviewed.

Charles Conaghan made a motion to approve the November 2023 TMA claims except check number 31382 for \$450.00 to Diemer Construction.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson and Brandt Harris.

Charles Conaghan made a motion to approve the claim for check number 31382 for \$450.00 to Diemer Construction.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, and Reece Simpson. Brandt Harris recused himself from the vote.

Trust Manager Kirk Henderson presented the Invoice #74765 from Virginia Transformer Corp. dated 12/11/2023 in the amount of \$20,500.00 for approval

Charles Conaghan made a motion to approve the invoice#74765 from Virginia Transformer Corp. dated 12/11/2023 in the amount of \$20,500.00.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented an update from Ryan McDonald with Parkhill Engineering who sent an email with an update on Infrastructure Projects.

The Water Well Field Project – Diversified Construction of OK has signed the contract documents and mailed the bonds and insurance. We are ready to schedule a pre-construction meeting and issue a Notice to Proceed. The project will begin construction in January 2024. The Council has authorized the signing of the Contract from Diversified Construction of Oklahoma contingent upon receipt and approval of the Bonds and Insurance by the City Attorney for the Tonkawa FAP Loan for Wells, Treatment Plant, Waterlines and Standpipe project.

The 2022 CDBG Waterline Replacement – Circle B Underground has all water line installed except for the 1,250 LF of 12" waterline in the alley. This work is scheduled to begin in January. Repairs were made on the leaking valve at Wheatheart Dr. and Main Street. Roadwork along North Avenue is scheduled to begin on December 26th, while school is closed for the holidays. The Council approved Pay application #7 for \$32,502.23 for Circle B Underground for the 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects.

The Waterline Replacement in the Chikaskia River is complete. Parkhill will have the As-Built plans completed by the end of the month. Parkhill will have final invoices for engineering/inspection for the January Board Meeting.

The ODOT Waterline Relocation is under Task Order #2 on the Master Services Agreement.
The Engineering Contract with Parkhill was signed and approved at the last month's board meeting. All of the surveying has been completed and engineering design has started. Relocation of these waterlines is expected to occur in the Summer of 2024.

Trust Attorney Lee Stout had nothing further to report

Trust Manager Kirk Henderson had nothing further to report

Being no further new business Chairman Stacy Burns adjourned the meeting

Nancy Skipper
Secretary

Stacy Burns
Chairman