

City of Tonkawa

January 16, 2024

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7th Street on the above referenced date. Mayor Stacy Burns, Vice Mayor Charles Conaghan, and Council members, Brandt Harris, Kenneth Smith, and Reece Simpson were present. Mayor Stacy Burns called the Meeting to order. Charles Conaghan gave the Invocation and Mayor Stacy Burns led the Salute to the Flag.

The **minutes from the regular meeting on December 19, 2023 and were reviewed and stand approved.**

The Claims for December 2023 were reviewed.

Charles Conaghan made a motion to approve the city claims for December 2023 excluding the Claims from Diemer Construction

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Reece Simpson made the motion approve the claims for Diemer Construction.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, and Reece Simpson.

Brandt Harris recused himself from the vote.

Conner Meacham with RS Meacham CPAs presented the December 2023 Financial Report.

Charles Conaghan made a motion to approve the Financial Report for December 2023

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented contractor's pay application #7 in the amount of \$32,502.23 and/or change orders for Circle B Underground, LLC for 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects.

No Pay Application received this month, the Contractor did not perform work during the previous month.

City Attorney Lee Stout presented:

ORDINANCE NO. 2024-01-01

AN ORDINANCE OF THE CITY OF TONKAWA, OKLAHOMA AMENDING CHAPTER 1, ARTICLE 1, SECTION 1-111 OF THE TONKAWA MUNICIPAL CODE TO PROVIDE FOR A \$200.00 WARRANT FEE FOR ANY ARREST WARRANT ISSUED BY THE MUNICIPAL COURT FOR FAILURE TO APPEAR AND/OR FAILURE TO OBEY ANY ORDER OF THE COURT, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

Reece Simpson made a motion to approve ORDINANCE NO. 2024-01-01.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, and Reece Simpson.

The following voted Nay: Brandt Harris

Mayor Stacy Burns presented the Emergency for Ordinance No. 2024-01-01 for approval.

Stacy Burns made a motion to approve the Emergency for Ordinance no. 2024-01-01.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, and Reece Simpson,

The following voted Nay: Brandt Harris

City Manager Kirk Henderson presented

ORDINANCE NO. 2024-01-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TONKAWA, OKLAHOMA, AMENDING CHAPTER 11, ARTICLE 1, SECTION 11-100B OF THE TONKAWA MUNICIPAL CODE 2021 INCREASING THE NUMBER OF MEMBERS OF THE TONKAWA PARKS AND RECREATION BOARD FROM SIX (6) MEMBERS TO SEVEN (7) MEMBERS; PROVIDING FOR REPEALER; SAVINGS; CODIFICATION; SEVERABILITY; AND DECLARING AN EMERGENCY.

Charles Conaghan made a motion to approve Ordinance No. 2024-01-02.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the Emergency for Ordinance no. 2024-01-02 for approval.

Charles Conaghan made a motion to approve the Emergency for Ordinance no. 2024-01-02.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented amending the Park and Recreation By-Laws from 6 to 7 members and changing the start time from 6:00 P.M. to 5:30 P.M. for approval.

Kenneth Smith made a motion to approve amending the Park and Recreation By-Laws from 6 to 7 members and changing the start time from 6:00 P.M. to 5:30 P.M.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the recommendation from the Park and Recreation Board to appoint Tommy Sturges as the 7th member on the board for approval.

Kenneth Smith made a motion to approve the recommendation from the Park and Recreation Board to appoint Tommy Sturges as the 7th member on the board.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented Tonkawa Code 9-201 the Itinerate Vendor license fees for daily and weekly for each person and location.

This item was tabled and the Council asked the City Manager to check into how other communities handle Itinerate Vendors and what they charge for their permits.

City Manager Kirk Henderson presented the acquisition of the Ball Fields equipment and setting requirements for maintenance of Blinn Park Ball Fields for discussion.

The City Manager had a meeting contacted Michelle Owen and they made a recommendation to continue to have a Third-Party spray and mow the fields on a weekly basis for the same amount as the stipend. The Contract with the Chamber is in effect until June 30, 2024. Cristy Crumrine said that the Chamber will continue to schedule teams to use the ball fields until June 30th. After that they want the City to way to schedule the fields. Kirk has talked with Braden Lampe about building a calendar on our website to reserve times to use the ball fields. The Council will need to determine the fees for using the fields. We will put a timer on the lights at the fields. The City will need to decide if we want metal building and equipment in the building. Youth Sports has a concession trailer for sale for \$12,000 to \$14,000 that has been used for ball tournaments. The School is interested in using the concession trailer. The Chamber is determining what will happen with the funds in Youth Sports bank accounts.

City Attorney Lee Stout – no further report

Mayor Stacy Burns – no further report

City Manager Kirk Henderson – I am talking to Regina Fort with Clearwater Enterprises for our Gas contract renewal of Natural Gas for Tonkawa. We will bring the new contract to the Council in the February meeting. We have hired 2 new dispatchers and 3 new police officers to replace the 2 officers that have resigned. 2 are in CLEET training in Ponca City, and the third officer is training to be a School Resource Officer.

Being no further business, Mayor Stacy Burns adjourned the meeting.

Nancy Skipper
City Clerk

Stacy Burns
Mayor