

Tonkawa Municipal Authority
July 18, 2023

The Tonkawa Municipal Authority Council of Tonkawa, Oklahoma held a regular meeting in Council Chambers located at 115 South 7th Street on the above referenced date. Chairman Stacy Burns, Vice Chairman Charles Conaghan, and Trustees Kenneth Smith, Reece Simpson and Brandt Harris were present. Chairman Stacy Burns called the meeting to order.

The minutes from the June 20, 2023 regular meeting were reviewed and stand approved.

TMA Claims for June 2023 were reviewed.

Charles Conaghan made a motion to approve the TMA claims for June 2023.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented the acceptance/approval of Bid Proposal from ABT Solutions for the Annual Contract for Managed IT Services and Cyber Security for Fiscal Year 2023-2024 for the monthly total amount of \$8,000.00 with the City of Tonkawa and Tonkawa Municipal Authority.

This item was tabled until the next regular meeting.

Trust Manager Kirk Henderson presented TMA Budget Amendment for June 2023 for a transfer of \$700,000 from the Electric department to the Water department.

Charles Conaghan made a motion to approve the TMA Budget Amendment for June 2023 for a transfer of \$700,000 from the Electric department to the Water department.

Brandt Harris seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented Invoice No. 01254122.00-7 dated 6/19/2023 from Parkhill in the amount of \$5,470.95 for Tonkawa Waterline River Crossing Waterline Improvements.

Charles Conaghan made a motion to approve the invoice. No. 01254122.00-7 dated 6/19/2023 from Parkhill in the amount of \$5,470.95 for Tonkawa Waterline River Crossing Waterline Improvements.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Trust Manager Kirk Henderson presented 3 Quotes for a Lift Station Chopper Pump; and recommended the best bid from Edwards Equipment for \$18,994.40 for approval.

Charles Conaghan made a motion to approve the quote from Edwards Equipment for \$18,994.40 for the Lift Station Chopper Pump.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

Bryan Mitchell with Parkhill Engineering will give an update on Infrastructure Projects

The Waterline Replacement in the Chikaskia River Project – The bids came in significantly lower than what was expected. The costs have come down as compared to the estimated construction costs from a year ago, and the estimated construction costs from 6 months ago, a lot of it is in the distributed by costs. The Pipe materials have settled a little bit, everybody has been able to get materials ordered and delivered and installed versus 6 months or a year ago you did not know how long it was going to take. As mentioned, the initial low bidder was rejected due

to a bid irregularity, they used the wrong table of unit prices. They have been made aware and the low bidder that was recommended tonight will be getting the contract documents.

The Well Field project – We are working on the permit comments based on permit application. DEQ had the permit for the longest time, they wanted several things changed. So, we are addressing those items and resubmitting to DEQ. As soon as we get the permit, we advertise to receive bids.

The 2022 CDBG Waterline Replacement Project – The project is well underway. We have some wet lines in place. There have been some locations of unexpected utilities located were as built drawings or city records didn't show these utilities. The conflicts are being resolved and whether or not they result in a change order or additional work is yet to be determined. Last meeting talked about ODOT historical drawings showed a different easement or right-a-way lines than current documents, we went back and investigated and met with ODOT, actually our oldest drawings were correct. Our drawings were matching the current or modern ODOT drawings. We have realigned some of the piece's roadway to be able to move them back to the alley and go down the alley, to get back to the original alignment. That way you avoid a long standing ODOT right-a-way. This is being adjusted and dealt with accordingly. It is a difference, if there are any additional costs, it will be discussed in a future meeting council meeting. Right now, they have not come forward with any substantial cost difference between the original alignment and the proposed alignment

The Walking Trails Project –The contractor J. Lee Enterprises has sealed the cracking to on walking surface on the bridge. Mareta Woodard will be here next meeting to close out the Walking Trails CDBG-CR Grant.

Master Services Agreement Projects – We have been asked how much it will cost to Renovate the Armory into a new jail. The first task is the jail piece to converting the shooting range into jail cells for men and women and interrogation rooms and meeting today's standards. The second item we have relocated CDBG waterline and getting everything out of the way. ODOT has gone farther out to the east than was originally discussed. So, in that stretch, where there is waterline or sewer line relocation ODOT will pay for all of that because it is part of the ODOT project. They will contract with us; they will contract with the city, and we will do the work, bill the city and the city sends the invoice to ODOT, ODOT pays the city and city pays us. The city will not be out for the money to do this work.

Trust Attorney Lee Stout had nothing further to report

Trust Manager Kirk Henderson reported that the Travel Centers of America has inquired about water and gas services. Corporate visit soon to do training for the open in the next few weeks the Baskin Robbins and Dunkin Donuts. The Mexican Restaurant will be opening soon.

Being no further new business Chairman Stacy Burns adjourned the meeting

Nancy Skipper
Secretary

Stacy Burns
Chairman