

Tonkawa Municipal Authority  
June 20, 2023

The Tonkawa Municipal Authority Council of Tonkawa, Oklahoma held a regular meeting in Council Chambers located at 115 South 7<sup>th</sup> Street on the above referenced date. Chairman Stacy Burns, Vice Chairman Charles Conaghan, and Trustees Kenneth Smith, Reece Simpson and Brandt Harris were present. Chairman Stacy Burns called the meeting to order.

**The minutes from the May 16, 2023 regular meeting** were reviewed and stand approved.

**TMA Claims for May 2023** were reviewed.

Charles Conaghan made a motion to approve the TMA claims for May 2023.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Trust Manager Kirk Henderson presented Invoice No. 01254122.00-6 dated 05/30/2023 from Parkhill in the amount of \$11,263.10 for Tonkawa Waterline River Crossing Waterline Improvements for approval.**

Charles Conaghan made a motion to approve Invoice No. 01254122.00-6 dated 05/30/2023 from Parkhill in the amount of \$11,263.10 for Tonkawa Waterline River Crossing Waterline Improvements.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Trust Manager Kirk Henderson presented Invoice No. 01036720.00-20 dated 05/30/2023 from Parkhill in the amount of \$7,623.53 for Tonkawa FAP Loan -Wells, Treatment Plant, Waterlines and Standpipe for approval.**

Charles Conaghan made a motion to approve Invoice No. 01036720.00-20 dated 05/30/2023 from Parkhill in the amount of \$7,623.53 for Tonkawa FAP Loan-Wells, Treatment Plant, Waterlines and Standpipe.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Trust Manager Kirk Henderson presented Invoice No. 01865222.00-9 dated 03/20/2023 from Parkhill in the amount of \$6,700.00 for Tonkawa 2022 CDBG Waterline Improvements for approval.**

Charles Conaghan made a motion to approve Invoice No. 01865222.00-9 dated 03/20/2023 from Parkhill in the amount of \$6,700.00 for Tonkawa 2022 CDBG Waterline Improvements

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Trust Manager Kirk Henderson presented Bid Proposal from ABT Solutions for the Annual Contract for Managed IT Services and Cyber Security for Fiscal Year 2023-2024 for the monthly total amount of \$8,000.00 with the City of Tonkawa and Tonkawa Municipal Authority.**

Charles Conaghan made a motion to table

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Trust Manager Kirk Henderson presented:**

**RESOLUTION NO. 2023-06-02 DISTRIBUTED GENERATION**

**A RESOLUTION OF THE CHAIRMAN AND BOARD OF TRUSTEES OF THE TONKAWA MUNICIPAL AUTHORITY (TMA) PROVIDING FOR A THREE PERCENT (3%) INCREASE TO RESIDENTIAL AND COMMERCIAL DISTRIBUTED GENERATION CUSTOMER'S RATE ACCORDING TO SECTION 17-610 ENTITLED "RESIDENTIAL AND COMMERCIAL DISTRIBUTED GENERATION CUSTOMER'S RATE" TO THE TONKAWA MUNICIPAL CODE 2017; ESTABLISHING A RATE AND CUSTOMER CHARGE FOR WIND, SOLAR AND/OR OTHER GRID-CONNECTED NON-UTILITY OWNED ELECTRIC GENERATION PRODUCING ELECTRIC CUSTOMERS"**

Charles Conaghan made a motion to Approve Resolution No. 2023-06-02 Distributed Generation for Residential and Commercial Customers

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Trust Manager Kirk Henderson presented a request to order 6 Transformers. Consider the lowest and best bid from T&R Electric for the total amount of \$16,434.00 for approval.**

Charles Conaghan made a motion to approve the lowest and best to order 6 Transformers from T&R Electric for the total amount of \$16,434.00

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Trust Manager Kirk Henderson presented Invoice No. 5390 dated 6/9/2023 from ElectriComm in the amount of \$200,609.95 for work on the Electric Substation Contract for approval.**

Charles Conaghan made a motion to approve Invoice No. 5390 dated 6/9/2023 from ElectriComm in the amount of \$200,609.95 for work on the Electric Substation Contract.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson, and Brandt Harris.

**Bryan Mitchell with Parkhill Engineering gave a report on Infrastructure Projects,**

**The Waterline Replacement in the Chikaskia River Project** - We have advertised the bid and the bids will be opened on July 6<sup>th</sup>. We will bring the bids and our recommendation to Council in the July 18<sup>th</sup> meeting.

**The Well Field project** – We have submitted the permit to DEQ over 6 months ago. DEQ has requested additional items before they approve. This project has a raw water supply that needs to be treated. We have provided the additional items. We expect to go to bid by next month.

**The 2022 CDBG Waterline Replacement Project** – The contractor has submitted his first pay request for \$320,250.07. We are working on the right of way point of clarity with ODOT for the easement. The survey is 103 years old. We believe our engineering plans are correct and we should not have to make any changes. The trees will be discussed later before taking any further action.

**The Walking Trails Project** – We have approved final payment to the contractor for 5% retainage, but the contractor J. Lee Enterprises needs to remedy the cracking/structural shrinkage to the walking surface on the Bridge. Once this is repair is finished, and we have

received the new trash receptacles, the project will be complete and we will be able to close out the Walking Trails CDBG-CR Grant

**Trust Attorney Lee Stout** had nothing further

**Trust Manager Kirk Henderson** reported that if we do a change order, we will not be removing the trees between Stone Avenue to Victory Avenue. We were awarded a DEQ Grant for A Chipper Shredder. This is a matching grant and the City's matching is approximately \$10,000.00. We will have the Parade at noon on the 4<sup>th</sup> of July.

Being no further new business Chairman Stacy Burns adjourned the meeting

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Nancy Skipper  
Secretary

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Stacy Burns  
Chairman