

City of Tonkawa

August 15, 2023

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7<sup>th</sup> Street on the above referenced date. Vice Mayor Charles Conaghan, and Council members, Brandt Harris, Kenneth Smith, and Reece Simpson were present, Mayor Stacy Burns was absent. Vice Mayor Charles Conaghan called the Meeting to order. Kevin Ditmore gave the Invocation and Brandt Harris led the Salute to the Flag.

The **minutes from the regular meeting on July 18, 2023 were reviewed and stand approved.**

**The Claims for July 2023 were reviewed.**

Kenneth Smith made a motion to approve the city claims for July 2023.

Reece Simpson seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

**Meredith Wilson with RS Meacham CPAs presented the July 2023 Financial Report.**

Reece Simpson made a motion to approve the Financial Report for July 2023.

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

**City Manager Kirk Henderson presented an invoice from Oklahoma Correctional Industries for 7 Trash Receptacles, for the 18496 CDBG CR 20 placed at Ray See and Blinn Parks in the amount of \$2,471.00.**

Charles Conaghan made a motion to approve invoice from Oklahoma Correctional Industries for 7 Trash Receptacles, for the 18496 CDBG CR 20 placed at Ray See and Blinn Parks in the amount of \$2,471.00 for approval.

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

**City Manager Kirk Henderson presented Invoice No. 01867422.00-11 dated 5/25/2023 from Parkhill Engineering in the amount of \$16,335.55 for the Tonkawa 2022 CDBG Walking Trails for approval.**

Kenneth Smith made a motion to approve Invoice No. 01867422.00-11 dated 5/25/2023 from Parkhill Engineering in the amount of \$16,335.55 for the Tonkawa 2022 CDBG Walking Trails.

Reece Simpson seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

**City Manager Kirk Henderson presented The Department of Transportation Maintenance Agreement for Federal-Aid Program Project Number J2-4432 (005) Job Piece No. 24432(05); Installation of Highway Illumination at the I-35 and US-60 Interchange in the City of Tonkawa, Kay County, By and Between the City of Tonkawa and The Department of Transportation for approval.**

Kenneth Smith made a motion to approve. The Department of Transportation Maintenance Agreement for Federal-Aid Program Project Number J2-4432 (005) Job Piece No. 24432(05); Installation of Highway Illumination at the I-35 and US-60 Interchange in the City of Tonkawa, Kay County, By and Between the City of Tonkawa and The Department of Transportation.

Reece Simpson seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

**City Manager Kirk Henderson presented the contractor's pay application #3 in the amount of \$273,347.58 and/or any change orders for Circle B Underground, LLC for 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects for approval.**

Brandt Harris made a motion to approve the contractor's pay application #3 in the amount of \$273,347.58 and/or any change orders for Circle B Underground, LLC for 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects.

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

**City Manager Kirk Henderson presented the signing of Contract with Red's Energy Services and Bonds and Insurance contingent on approval of bonds and Insurance by City Attorney Lee Stout and authorize the signing of the Notice to Proceed for approval.**

Kenneth Smith made a motion to approve the signing of Contract with Red's Energy Services and Bonds and Insurance contingent on approval of bonds and Insurance by City Attorney Lee Stout and authorize the signing of the Notice to Proceed.

Reece Simpson seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

**City Manager Kirk Henderson presented the vacating the east five (5) feet of the of the 85.35' Drainage and Utility Easement of Outlot "C" in the Buccaneer Addition for approval.**

Reece Simpson made a motion to approve vacating the east five (5) feet of the of the 85.35' Drainage and Utility Easement of Outlot "C" in the Buccaneer Addition.

Brandt Harris seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

**City Manager Kirk Henderson presented the surplus of the following vacant residential lots owned by the City of Tonkawa and authorizing the sale of the lots by sealed bid or public auction. 506 N.11<sup>th</sup>, 411 N. 9<sup>th</sup>, 108 S.10<sup>th</sup>, 106 S. 10<sup>th</sup> for approval.**

Reece Simpson made a motion to approve publication of a notice to Tonkawa Residents that the following vacant lots owned by the City of Tonkawa will be Surplus Only; 506 N.11<sup>th</sup>, 411 N. 9<sup>th</sup>, 108 S.10<sup>th</sup>, 106 S. 10<sup>th</sup>.

Brandt Harris seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris.

**City Manager Kirk Henderson presented Ordinance No. 2023-08-01 for approval:**

**ORDINANCE NO. 2023-08-01**

**AN ORDINANCE OF THE CITY OF TONKAWA, OKLAHOMA ADOPTING THE 2018 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE AS THE RESIDENTIAL CODE OF THE CITY OF TONKAWA, STATE OF OKLAHOMA, AMENDING THE TONKAWA MUNICIPAL CODE TO REPLACE SECTION 5-113, CHAPTER 5, ARTICLE 1, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY**

Reece Simpson made a motion to adopt ORDINANCE NO. 2023-08-01

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, and Reece Simpson

Following voted to Abstain: Brandt Harris

**Vice Mayor Charles Conaghan presented the Emergency for Ordinance 2023-08-01 for approval.**

Kenneth Smith made a motion to approve the Emergency for Ordinance 2023-08-01.

Reece Simpson seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, and Reece Simpson

The Following voted Nay: Brandt Harris

**City Attorney Lee Stout** – we are continuing to implement the new law for fines and costs for those who are unable to pay.

**Mayor Stacy Burns** – Absent. Vice Mayor Charles Conaghan reported the annual Car Show is on August 19, 2023. Tonkawa Schools begin on August 22<sup>nd</sup>, and the construction of the new cafeteria is underway. The annual Wilkins Truck parade will be September 15, 2023.

**City Manager Kirk Henderson** – reported that the last full day for the pool is Sunday August 20<sup>th</sup>, pool parties will continue until Labor Day. We have been meeting with the youth sports recreation and they will give a presentation in the September 19<sup>th</sup> meeting for a recreation director. We will have a field meeting tomorrow with Oklahoma Department of Transportation for the Super 2 on US Highway 60 West of I-35 to County Kay County Line. The Chamber of Commerce is planning a work day at Ray See Park.

Being no further business, Mayor Stacy Burns adjourned the meeting.

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Nancy Skipper  
City Clerk

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Stacy Burns  
Mayor