

City of Tonkawa

June 20, 2023

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7th Street on the above referenced date. Mayor Stacy Burns, Vice Mayor Charles Conaghan, and Council members, Brandt Harris, Kenneth Smith, and Reece Simpson were present. Mayor Stacy Burns called the Meeting to order. Council Member Reece Simpson gave the Invocation and Mayor Stacy Burns led the Salute to the Flag.

The minutes from the regular meeting on May 16, 2023 and the Public Hearing for the Budget Minutes on May 16, 2023 were reviewed and stand approved.

The Claims for May 2023 were reviewed.

Charles Conaghan made a motion to approve the city claims for May 2023.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Meredith Wilson with RS Meacham CPAs presented the May 2023 Financial Report.

Charles Conaghan made a motion to approve the Financial Report for May 2023.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented Final Pay Request No. 2 from J. Lee Enterprises LLC, for the CDBG CR 18496 for Ray See Park Bridge Project No. 8674.22 in the amount of \$11,569.50 for approval.

Charles Conaghan made a motion to approve Final Pay Request No. 2 from J. Lee Enterprises LLC, for the CDBG CR 18496 for Ray See Park Bridge Project No. 8674.22 in the amount of \$11,569.50 contingent upon the Engineer's final approval.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented

RESOLUTION NO. 2023-06-03

A CLOSE-OUT RESOLUTION APPROVING AND ACCEPTING COMMUNITY DEVELOPMENT BLOCK GRANT (18496 CDBG-CR 20) PROJECT FOR WALKING TRAILS FOR RAY SEE AND BLINN PARK AS COMPLETE

City Kirk Henderson recommended to table the Resolution until the project is complete.

City Manager Kirk Henderson presented the TDA Contract with the City of Tonkawa for Fiscal Year 2023-2024 for approval.

Charles Conaghan made a motion to approve the TDA Contract with the City of Tonkawa for Fiscal Year 2023-2024.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the Amended Master Engineering Agreement with Parkhill Engineering and the City of Tonkawa for Infrastructure and future projects for approval.

Charles Conaghan made a motion to approve the Amended Master Engineering Agreement with Parkhill Engineering and the City of Tonkawa for Infrastructure and future projects.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Michelle Owen with The Tonkawa Chamber of Commerce/Youth Sports gave a presentation concerning a Park Recreation Position.

This agenda item will be brought back to the Council in the August 15, 2023 meeting with more information.

Braden Lampe with ABT Solutions presented the Bid Proposal from ABT Solutions for the Annual Contract for Managed IT Services and Cyber Security for Fiscal Year 2023-2024 for the monthly total amount of \$8,000.00 with the City of Tonkawa and Tonkawa Municipal Authority.

Charles Conaghan made a motion to table this item until the July 18, 2023 meeting.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented RESOLUTION 2023-06-01; The Second Amendment to The By-Laws for The Tonkawa Pride & Beautification Committee for approval.

Reece Simpson made a motion to approve Resolution 2023-06-01; The Second Amendment to The By-Laws for The Tonkawa Pride & Beautification Committee as amended for Article 8 to name the new Chairman, Vice Chairman, and Secretary.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented appointments to the Pride & Beautification committee, set terms, and appointments of officers for approval.

Brandt Harris made a motion to approve 3 new appointments; Conner Bunney, Shirley Fraizer, and Angie Mendiola to the Pride & Beautification committee, and include the terms, and appointment Kimberly Ochoa for Chairman, Ody Rico for Vice Chairman, and Natalie Williams for Secretary.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented Pay Request #1 for \$320,250.07 from Circle B Underground for the Tonkawa 2022 CDBG Waterline Improvements, 18602 CDBG 22 project and DWSRF Project #P40-2003603-03 for approval.

Charles Conaghan made a motion to approve Pay Request #1 for \$320,250.07 from Circle B Underground for the Tonkawa 2022 CDBG Waterline Improvements, 18602 CDBG 22 project and DWSRF Project #P40-2003603-03.

Brandt Harris seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented OMAG Worker's Compensation Plan with the total annual cost of \$101,252.00; and Consider Approval of FY 2023-2024 Escrow Credit of \$5,795.00 to reduce the 2023-2024 premium for the Workers' Compensation renewal.

Brandt Harris made a motion to approve OMAG Worker's Compensation Plan with the total annual cost of \$101,252.00; and approve the use of the FY 2023-2024 Escrow Credit of \$5,795.00 to reduce the 2023-2024 premium for the Workers' Compensation renewal.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Mayor Stacy Burns asked the Council to convene into executive session to discuss negotiations concerning employees (F.O.P. 197) and discuss negotiations concerning employees (IAFF Local 3977) (25 O.S. 307B.2)

Charles Conaghan made a motion to convene into executive session to discuss negotiations concerning employees (F.O.P. 197) and discuss negotiations concerning employees (IAFF Local 3977) (25 O.S. 307B.2)

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Mayor Stacy Burns asked the Council to reconvene into regular session.

Charles Conaghan made a motion to reconvene into regular session.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Mayor Stacy Burns asked the Council to take any action deemed necessary from the executive session.

Charles Conaghan made a motion to approve the F.O.P. 197 contract for FY 2023-2024.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Reece Simpson made a motion to approve the IAFF Local 3977 Contract for FY 2023-2024.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Attorney Lee Stout – reported that the pool pump that the City donated to the Boy Scouts Camp is now working and they are enjoying the swimming pool.

Mayor Stacy Burns – nothing further to report

City Manager Kirk Henderson - reported that Evans and Associates are making several street repairs. They started on Cherry Street today and will be finishing the project in the next 2 weeks. We will carry this project payment over to Fiscal Year 2024 with a Budget Amendment. Mr. Henderson asked the Police Chief, Nick Payne to introduce the new Police Officer, Matthew Scism.

Vice Mayor Charles Conaghan reported on the 4 recent storms.

Being no further business, Mayor Stacy Burns adjourned the meeting.

Nancy Skipper
City Clerk

Stacy Burns
Mayor