

City of Tonkawa

May 16, 2023

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7th Street on the above referenced date. Mayor Stacy Burns, Vice Mayor Charles Conaghan, and Council members, Brandt Harris, Kenneth Smith, and Reece Simpson were present. Mayor Stacy Burns called the Meeting to order. Vice Mayor Charles Conaghan gave the Invocation and Mayor Stacy Burns led the Salute to the Flag.

The **minutes from the regular meeting on April 18, 2023, were reviewed and stand approved.**

The Claims for April 2023 were reviewed.

Charles Conaghan made a motion to approve the city claims for April 2023 and Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Meredith Wilson with RS Meacham CPAs was absent. City Clerk Nancy Skipper presented the April 2023 Financial Report.

Charles Conaghan made a motion to approve the Financial Report for April 2023 and Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Kevin Ditmore presented "Experience Tonkawa" signage for Tonkawa Parks

City Manager Kirk Henderson presented The Fiscal Year Budget 2023-2024 for approval.

Charles Conaghan made a motion to approve The Fiscal Year Budget 2023-2024.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Mayor Stacy Burns presented City Resolution No 2023-05-01 Fiscal Year Budget 2023-2024 for approval.

Charles Conaghan made a motion to approve City Resolution No 2023-05-01 Fiscal Year Budget 2023-2024.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

CITY RESOLUTION NO. 2023-05-01

A RESOLUTION OF THE TONKAWA CITY COUNCIL OF THE CITY OF TONKAWA, OKLAHOMA, ADOPTING THE OPERATING BUDGETS FOR THE GENERAL, CAPITAL IMPROVEMENTS, BLINN PARK AND INTERNAL SERVICE FUNDS OF THE CITY OF TONKAWA FOR FISCAL YEAR 2023

Charles Conaghan made a motion to approve CITY RESOLUTION NO. 2023-05-01.

seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the Bid Proposal from ABT Solutions for the Annual Contract for Managed IT Services and Cyber Security for Fiscal Year 2023-2024 for the monthly total amount of \$8,000.00 with the City of Tonkawa and Tonkawa Municipal Authority.

Brandt Harris made a motion to table Bid Proposal from ABT Solutions for the Annual Contract for Managed IT Services and Cyber Security for Fiscal Year 2023-2024 until the June 20th meeting.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented Pay Request No. 1 from J. Lee Enterprises LLC, for the CDBG CR 18496 for Ray See Park Bridge Project No. 8674.22 in the amount of \$219,820.50 for approval.

Brandt Harris made a motion to approve Pay Request No. 1 from J. Lee Enterprises LLC, for the CDBG CR 18496 for Ray See Park Bridge Project No. 8674.22 in the amount of \$219,820.50.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented Invoice No. 01867422.00-10 dated 4/27/2023 from Parkhill Engineering in the amount of \$1,311.40 for the Tonkawa 2022 CDBG Walking Trails for approval.

Charles Conaghan made a motion to approve Invoice No. 01867422.00-10 dated 4/27/2023 from Parkhill Engineering in the amount of \$1,311.40 for the Tonkawa 2022 CDBG Walking Trails.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Bryan Mitchell with Parkhill Engineering presented the Master Engineering Agreement with Parkhill Engineering and the City of Tonkawa for Infrastructure and future projects for approval.

Stacy Burns made a motion to table the Master Engineering Agreement with Parkhill Engineering.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the purchase 2023 RAM 1500 Classic 4X4 Crew Cab Pickup at State Contract No. SW0035 price of \$40,177.00 for Public Works Department for approval.

Charles Conaghan made a motion to approve the purchase 2023 RAM 1500 Classic 4X4 Crew Cab Pickup at State Contract No. SW0035 price of \$40,177.00 for Public Works Department.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented three re-appointments of expired terms on the Planning and Zoning Board.

Charles Conaghan made a motion to re-appoint Joe Lewallen, Scott Leiding and Virgil Hook to the Planning and Zoning Board.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the request to make appointments to the Pride and Beautification Board.

Kenneth Smith made a motion to table the appointments to the Pride and Beautification Board and ask the City Attorney to make amendments to the By-Laws for the terms and volunteer services.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Mayor Stacy Burns asked the Council to consider entering into executive session to discuss confidential communications between City Attorney and Orr Construction concerning the letter of withdrawal for the for the CDBG 22/DWSRF Waterline Improvements Project. Pursuant to O.S. Title 25; Section 307 (B)(4)

Charles Conaghan made a motion to enter into executive session to discuss confidential communications 22/DWSRF Waterline Improvements Project. Pursuant to O.S. Title 25; Section 307 (B)(4).

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

The Council entered into executive session at 6:20 P.M.

Mayor Stacy Burns made a request to reconvene into regular session.

Stacy Burns made a motion to reconvene into regular session.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

The Council reconvened at 6:30 P.M.

Mayor Stacy Burns asked the Council to take action from the executive session.

Charles Conaghan made a motion to accept the offer \$45,572.50 and settle the bid bond claim for the 22/DWSRF Waterline Improvements Project seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Attorney Lee Stout – reported on HB2041 that allows a law enforcement officer who comes into contact with a person who has a misdemeanor warrant to issue a verbal warning about the existence of the warrant and advise the person to contact the clerk of the court to resolve the outstanding warrant. All verbal Warnings must be documented by law enforcement on a department-issued warning ticket. This measure provides certain procedures to law enforcement officers that come into contact with a person who has a misdemeanor warrant. In its current form, HB2041 is not anticipated to have an impact on state budget or appropriations.

Mayor Stacy Burns – reported that he will be attending the Mayor’s Conference June 14 – 16 in Chickasha. They have shut down Highway156 for a bridge modification and re-routing traffic to I-35 and Hwy. 60.

City Manager Kirk Henderson – reported that we have a new handrail around the steps at the Aquatic Center. The trees have been planted. We contacted Evans and Associates; they will be here in a couple of weeks to work on the street improvements.

Charles Conaghan reported on the Weather Event, May 12th.

Being no further business, Mayor Stacy Burns adjourned the meeting.

Nancy Skipper
City Clerk

Stacy Burns
Mayor