

City of Tonkawa

April 18, 2023

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7<sup>th</sup> Street on the above referenced date. Mayor Kenneth Smith, Vice Mayor Charles Conaghan, and Council members, Stacy Burns, Brandt Harris and Reece Simpson and were present. Mayor Kenneth Smith called the Meeting to order. Vice Mayor Charles Conaghan gave the Invocation and Mayor Kenneth Smith led the Salute to the Flag.

**The minutes from the regular meeting on March 21, 2023, were reviewed and stand approved.**

**The Claims for March 2023 were reviewed.**

Charles Conaghan made a motion to approve the city claims for March 2023

Stacy Burns seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Stacy Burns, Brandt Harris, and Reece Simpson.

**Meredith Wilson with RS Meacham CPAs presented the March 2023 Financial Report.**

Charles Conaghan made a motion to approve the Financial Report for March 2023.

Stacy Burns seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Stacy Burns, Brandt Harris, and Reece Simpson.

**Mayor Kenneth Smith called for the Reorganization of the Governing Board after the election on April 4, 2023.**

Charles Conaghan nominated Kenneth Smith for Mayor and Reece Simpson nominated Stacy Burns for Mayor.

Brandt Harris made a motion for nominations to cease.

The following voted for Kenneth Smith as Mayor; Charles Conaghan and Kenneth Smith

The following voted for Stacy Burns; Stacy Burns, Brandt Harris, and Reece Simpson.

Reece Simpson nominated Kenneth Smith for Vice-Mayor, Kenneth Smith rejected the nomination, Stacy Burns nominated Brandt Harris, Kenneth Smith nominated Charles Conaghan,

Kenneth Smith made a motion for nominations to cease.

The following voted for Charles Conaghan as Vice Mayor; Reece Simpson, Charles Conaghan, Brandt Harris, and Kenneth Smith

The following voted for Brandt Harris; Stacy Burns.

**City Manager Kirk Henderson presented Invoice No. 01867422.00-9 dated 3/30/2023 from Parkhill Engineering in the amount of \$21,669.20 for the Tonkawa 2022 CDBG Walking Trails for approval.**

Charles Conaghan made a motion to approve Invoice No. 01867422.00-9 dated 3/30/2023 from Parkhill Engineering in the amount of \$21,669.20 for the Tonkawa 2022 CDBG Walking Trails.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Reece Simpson and Brandt Harris.

**City Manager Kirk Henderson presented Pay Request No. 2 from J. Lee Enterprises LLC, for the OKCDBG Blinn Park and Ray See Park Walking Trails, Project No. 8674.22 in the amount of \$102,055.65 for approval. This closes out Project No. 1 that includes all the walking trails and the foot bridge at Blinn Park. Project No. 2 is the bridge at Ray See Park.**

Charles Conaghan made a motion to approve Pay Request No. 2 from J. Lee Enterprises LLC, for the OKCDBG Blinn Park and Ray See Park Walking Trails, Project No. 8674.22 in the amount of \$102,055.65.

Reece seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Brandt Harris, and Reece Simpson.

**City Manager Kirk Henderson presented the Pride and Beautification's request to expend \$5,000.00 toward the Camera System for Blinn Park for approval.**

Charles Conaghan made a motion to approve the request from Pride and Beautification to expend \$5,000.00 toward the Camera System for Blinn Park.

Brandt Harris seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Brandt Harris, and Reece Simpson.

**City Manager Kirk Henderson presented the Pride and Beautification's request expend up to \$4,000.00 for planting of 4 9-foot Magnolia Trees for approval.**

This agenda item was tabled and will be added to the April 20<sup>th</sup> Budget meeting.

**Cortney Kozkuski with SMC Blackwell Hospital gave an update on Blackwell Hospital designation change to Rural Emergency Hospital to help get federal funding and keep the doors open. All outpatient services will remain the same and ER Services will remain the same.**

**City Clerk Nancy Skipper presented the General Fund Budget Amendment for Fiscal Year 2023.**

Charles Conaghan made a motion to approve the General Fund Budget Amendment for Fiscal Year 2023.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Brandt Harris, and Reece Simpson.

**Police Chief Nick Payne presented AXON 5-year Extension and requested authorization for the Mayor to sign the contract extension between the City of Tonkawa and AXON.**

Charles Conaghan made a motion to give authorization to the Mayor to sign the contract extension between the City of Tonkawa and AXON.

Brandt Harris seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Brandt Harris, and Reece Simpson.

**Robert White has made a request to address the council concerning an issue.**

Mr. White was not present at the meeting. Charles Conaghan will contact him about his request to address the Council.

**City Manager Kirk Henderson presented Tonkawa Public Schools request to order 1 three phase, 300 kva 12470Y/7200, 208Y/120 w/taps pad mount transformer for their cafeteria project in the amount of \$19,348.00 and the Tonkawa Public Schools will reimburse the City of Tonkawa for the pad mount transformer.**

Stacy Burns made a motion to approve the request from Tonkawa Public Schools to order a 1 three phase, 300 kva 12470Y/7200, 208Y/120 w/taps pad mount transformer for their cafeteria project in the amount of \$19,348.00 and the additional Fuel Charge from T&R Transformer.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Charles Conaghan, Kenneth Smith, Brandt Harris, and Reece Simpson.

**City Attorney Lee Stout** – no further report.

**Mayor Stacy Burns** – no further report.

**City Manager Kirk Henderson** – There has been vandalism at the pool. We are securing the doors and putting the fence back up. Carrothers will be here to finish the punch list. Once everything is done, we will make the final payment of \$10,000.00 to Carrothers for the Aquatic Center. We have received applications for 16 lifeguards and there may be 2 or more applications to cover all shifts for the summer season. There is a lot of interest in pool passes and pool parties.

Being no further business, Mayor Stacy Burns adjourned the meeting.

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Nancy Skipper  
City Clerk

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Stacy Burns  
Mayor