

City of Tonkawa

February 21, 2023

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7th Street on the above referenced date. Mayor Kenneth Smith, Vice Mayor Charles Conaghan, and Council members, Jack Evans, Stacy Burns and Rick Allan were present. Mayor Kenneth Smith called the Meeting to order. Kevin Ditmore gave the Invocation and Mayor Kenneth Smith led the Salute to the Flag.

The **minutes from the regular meeting on January 17, 2023, were reviewed and stand approved.**

The Claims for January 2023 were reviewed.

Charles Conaghan made a motion to approve the city claims for January 2023.

Rick Allan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Rick Allan, and Stacy Burns.

Meredith Wilson with RS Meacham CPAs was absent. City Clerk Nancy Skipper presented the January 2023 Financial Report.

Charles Conaghan made a motion to approve the Financial Report for January 2023

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

Mareta Woodard with Parkhill Engineering gave a report on the amendment to CDBG Contract and Budget to include an additional \$351,371.00 in Grant Funding for the 2022 CDBG Waterline Improvements Project.

City Manager Kirk Henderson presented the Orr Construction, Inc. withdrawal letter for their bid. Parkhill Engineering presented the letter of recommendation to accept the next lowest bid from Circle B Underground for the CDBG 22/DWSRF Waterline Improvements Project for approval.

Kenneth Smith made a motion to accept the bid withdrawal letter from Orr Construction, Inc. and approve the letter of recommendation to accept the next lowest bid from Circle B Underground for the CDBG 22/DWSRF Waterline Improvements Project.

Stacy Burns seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

City Manager Kirk Henderson presented the next lowest bid of \$2,142,776.00 and authorize the signing of the Notice of Contract Award to Circle B Underground LLC for the CDBG 22/DWSRF Waterline Improvements Project for approval.

Stacy Burns made a motion to approve the next lowest bid of \$2,142,776.00 and authorize the signing of the Notice of Contract Award to Circle B Underground LLC for the CDBG 22/DWSRF Waterline Improvements Project.

Rick Allan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

Mayor Kenneth Smith presented:

ORDINANCE NO. 2023-01-01

AN ORDINANCE OF THE CITY OF TONKAWA, OKLAHOMA AMENDING THE WARD BOUNDARIES FOR THE FOUR (4) WARDS OF THE CITY OF TONKAWA; REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

Kenneth Smith made a motion to approve ORDINANCE NO. 2023-01-01.

Stacy Burns seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

Mayor Kenneth Smith presented the Emergency for Ordinance 2023-01-01 for approval.

Kenneth Smith made a motion to approve the Emergency for Ordinance 2023-01-01.

Charles Conaghan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

City Manager Kirk Henderson presented a recommendation from the P&Z Board to rezone the described Lot from R-1 zero lot line residential district to R-3 multiple-family district. Street address or approximate location in the City: 200 Block of Buccaneer Drive, Tonkawa, Oklahoma 74653. Legal Description: TONK-BUCCANEER ADDITION Out lot C less E189.95 Feet from its current zoning of R-1 zero lot line residential district to R-3 multiple-family district for approval.

Stacy Burns made a motion to accept the recommendation from the P&Z Board to rezone the described Lot from R-1 zero lot line residential district to R-3 multiple-family district. Street address or approximate location in the City: 200 Block of Buccaneer Drive, Tonkawa, Oklahoma 74653. Legal Description: TONK-BUCCANEER ADDITION Outlot C less E189.95 Feet from its current zoning of R-1 zero lot line residential district to R-3 multiple-family district.

Charles Conaghan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

Mayor Kenneth Smith presented:

ORDINANCE NO. 2023-02-01

AN ORDINANCE AMENDING THE ZONING OF TONK-BUCCANEER ADDITION OUTLOT C, LESS THE EAST 189.95 FEET, CITY OF TONKAWA, KAY COUNTY, OKLAHOMA (HEREINAFTER THE "REAL PROPERTY") IS HEREBY RE-ZONED FROM ITS CURRENT ZONING CLASSIFICATION OF R-1 ZERO LOT LINE RESIDENTIAL DISTRICT TO R-3 MULTIPLE-FAMILY DISTRICT; SAVINGS; SEVERABILITY, REPEALER, AND DECLARING AN EMERGENCY.

Kenneth Smith made a motion to approve ORDINANCE NO. 2023-02-01.

Charles Conaghan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

Mayor Kenneth Smith presented the Emergency for Ordinance 2023-02-01 for approval.

Rick Allan made a motion to approve the Emergency for Ordinance 2023-02-01.

Kenneth Smith seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

City Manager Kirk Henderson presented Invoice No. 01867422.00-8 dated 1/24/2023 from Parkhill Engineering in the amount of \$17,955.60 for the Tonkawa 2022 CDBG Walking Trails for approval.

Stacy Burns made a motion to approve Invoice No. 01867422.00-8 dated 1/24/2023 from Parkhill Engineering in the amount of \$17,955.60 for the Tonkawa 2022 CDBG Walking Trails.

Charles Conaghan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

Ricardo Soto with First National Bank gave a presentation for IntraFi Network Deposits and Insured Cash Sweep Program and the Interest Rates on City of Tonkawa accounts. Consider approval and sign a new Insured Cash Sweep Agreement with First National Bank of Oklahoma that combines two Certificate of Deposits and the Capital Expenditure Savings for approval.

Charles Conaghan made a motion to approve and sign a new Insured Cash Sweep Agreement with First National Bank

Rick Allan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

City Clerk Nancy Skipper presented consolidating City Bank Accounts into Restricted and Non-Restricted Checking or Savings accounts and to place in Insured Cash Sweep Accounts to earn a higher interest rate for approval.

Kenneth Smith made a motion to approve consolidating City Bank Accounts into Restricted and Non-Restricted Checking or Savings accounts and to place in Insured Cash Sweep Accounts to earn a higher interest rate.

Rick Allan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

City Manager Kirk Henderson presented recommendation for 2 expired terms on the Park and Recreation Board and appoint one new member to fill a vacant position on the Board.

Charles Conahan made a motion to re-appoint Darrell Barns and Russ Burger to the Park and Recreation Board.

Rick Allan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

The appointment to fill vacant position was tabled.

City Manager Kirk Henderson presented Change Order No. 1 to the Virginia Transformer Corporation contract to provide One (1) Three Phase, 12/16/20 MVA, 1238/69-12.47/7.2kV Outdoor Substation Transformer, with LTC. Change order to consist of three 60/115 KV MCOV dual rated lightning arresters with additional cost of \$20,250.00 for approval.

Jack Evans made a motion to Order No. 1 to the Virginia Transformer Corporation contract to provide One (1) Three Phase, 12/16/20 MVA, 1238/69-12.47/7.2kV Outdoor Substation Transformer, with LTC. Change order to consist of three 60/115 KV MCOV dual rated lightning arresters with additional cost of \$20,250.00.

Charles Conaghan seconded the motion.

The following voted Aye: Kenneth Smith, Charles Conaghan, Jack Evans, Stacy Burns and Rick Allan

City Attorney Lee Stout – nothing further to report

Mayor Kenneth Smith – attended the Mayor's Congress in Oklahoma City. The first day was committee work and next day everyone attended in the House of Representatives. It is a learning process for Mayors and Vice Mayors. We give our opinions on 5 different areas that are top priorities or the most pressing in municipal government are appropriate for the legislative session. I was the Chair for Municipal Operations. There were some areas for Voting. Ranked Choice Voting was put on at the end as an amendment. They closed the debate and the amendment passed. Tonkawa is a parade town. We will have a parade for the film festival on April 15th. We will have some awards for floats and Lieutenant Governor Matt Pinnell will be in the parade.

City Manager Kirk Henderson – we have hired the new Aquatic Center Manger, Alison Caughlin. She highly qualified. They should be finishing the walking trails. They have 172' of sidewalk to put between the ballfields on the west end, and the 2-foot bridges at Blinn Park and Ray See Park will arrive in mid-March. The Park and Recreation board is planning an event on April 22nd for the dedication of the walking trails and bridges. We have problems with vandals that cut the fiber line that caused the telephone and internet outage. March 7th we will have a vote for recreational marijuana for State Statue 420. I am going on vacation tomorrow and I will be back on March 1st. Chief Payne will be in charge while I am out. There will be a legislative breakfast on February 24th at Mary's Grill at 7:30 A.M.

Being no further business, Mayor Kenneth Smith adjourned the meeting.

Nancy Skipper
City Clerk

Kenneth Smith
Mayor