

City of Tonkawa

October 17, 2023

The City Council of Tonkawa, Oklahoma held a meeting at 5:30 P.M. in Council Chamber located at 115 South 7th Street on the above referenced date. Mayor Stacy Burns, Vice Mayor Charles Conaghan, and Council members, Brandt Harris, Kenneth Smith, and Reece Simpson were present. Mayor Stacy Burns called the Meeting to order. Charles Conaghan gave the Invocation and Mayor Stacy Burns led the Salute to the Flag.

The minutes from the regular meeting on September 19, 2023 and the Special Meeting Minutes on October 4, 2023 and were reviewed. The motion for the surplus of police vehicles should be “surplus and sale” these vehicles.

The Claims for September 2023 were reviewed.

Kenneth Smith made a motion to approve the city claims for September 2023

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Meredith Wilson with RS Meacham CPAs presented the September 2023 Financial Report.

Charles Conaghan made a motion to approve the Financial Report for September 2023

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the OMAG recommendation for Tort Claim No. 213595-1-LN.

Charles Conaghan made a motion to approve the OMAG recommendation for Tort Claim No. 213595-1-LN and deny the Tort Claim.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the contractor’s pay application #5 in the amount of \$312,895.10 and/or Revised change order #2 in the amount of \$131,689.00 for Circle B Underground, LLC for 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline improvements projects for approval.

Brandt Harris made a motion to approve contractor’s pay application #5 and/or Revised change order #2 for Circle B Underground, LLC for 18602 CDBG 22 and DWSRF #P40-2003603-03 waterline.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the Demolition Bid for 208 N. 4th Street and accept the Bid.

Kenneth Smith made a motion to approve accept the Demolition Bids for 208 N. 4th Street.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, and Reece Simpson. Brandt Harris abstained and recused himself from this vote.

City Manager Kirk Henderson presented the award of the Contract for the Demolition of 208 N. 4th Street to Diemer Construction in the amount of \$16,000.00 for approval

Kenneth Smith made a motion to award the Contract for the Demolition of 208 N. 4th Street to Diemer Construction in the amount of \$16,000.00.

Charles Conaghan seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson. Brandt Harris abstained and recused himself from this vote.

City Manager Kirk Henderson presented the acceptance/approval of Bid Proposal from ABT Solutions for the Annual Contract for Managed IT Services and Cyber Security for Fiscal Year 2023-2024 for the monthly total amount of \$8,000.00 with the City of Tonkawa and Tonkawa Municipal Authority with the Policy and Handbook for approval.

Charles Conaghan made a motion to approve the acceptance/approval of Bid Proposal from ABT Solutions for the Annual Contract for Managed IT Services and Cyber Security for the rest of Fiscal Year 2023-2024 for the monthly total amount of \$8,000.00 with the City of Tonkawa and Tonkawa Municipal Authority with the Policy and Handbook.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented:

ORDINANCE NO. 2023-10-01

AN ORDINANCE OF THE CITY OF TONKAWA, OKLAHOMA ADOPTING THE 2020 EDITION OF THE NATIONAL ELECTRIC SAFETY CODE AS THE ELECTRIC CODE OF THE CITY OF TONKAWA, STATE OF OKLAHOMA, AMENDING THE TONKAWA MUNICIPAL CODE TO REPLACE SECTION 5-302(B), CHAPTER 5, ARTICLE 1, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY

Brandt Harris made a motion to approve ORDINANCE NO. 2023-10-01.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris.

City Manager Kirk Henderson presented the Emergency for ORDINANCE NO. 2023-10-01 for approval.

Charles Conaghan made a motion to approve the Emergency for ORDINANCE NO. 2023-10-01.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson. Brandt Harris voted Nay

City Attorney Lee Stout presented:

ORDINANCE NO. 2023-10-02

AN ORDINANCE OF THE CITY OF TONKAWA, OKLAHOMA ADOPTING TITLE 22 O.S. §983 REGARDING A DETERMINATION OF A DEFENDANT'S ABILITY TO PAY COURT FINANCIAL OBLIGATIONS, AMENDING THE TONKAWA MUNICIPAL CODE TO ADD SECTION 6-127.(C), CHAPTER 6, ARTICLE 1, REPEALING ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

Charles Conaghan made a motion to approve ORDINANCE NO. 2023-10-02.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson and Brandt Harris

City Attorney Lee Stout presented the Emergency for ORDINANCE NO. 2023-10-02

Charles Conaghan made a motion to approve the Emergency for ORDINANCE NO. 2023-10-02.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, and Reece Simpson. Brandt Harris voted Nay.

Public Works Director Noel Clonts presented the DEQ issued fully executed contract for the Chipper Shredder Reimbursement Grant for acceptance.

Charles Conaghan made a motion to proceed the DEQ issued fully executed contract for the Chipper Shredder Reimbursement Grant

Brandt Harris seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Mayor Stacy Burns presented the DEQ issued fully executed Purchase Order No. 2929025475 for the Chipper Shredder Reimbursement Grant for approval

Charles Conaghan made a motion to proceed with the DEQ issued fully executed Purchase Order No. 2929025475 for the Chipper Shredder Reimbursement Grant.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Mayor Stacy Burns presented the Notice to Proceed for DEQ Equipment Program for the Chipper Shredder Reimbursement Grant for approval.

Charles Conaghan made a motion to approve the Notice to Proceed for DEQ Equipment Program for the Chipper Shredder Reimbursement Grant.

Brandt Harris seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Mayor Stacy Burns presented the DEQ Grant Guide, including invoicing instructions for the Chipper Shredder Reimbursement Grant for approval

Charles Conaghan made a motion to approve the DEQ Grant Guide, including invoicing instructions for the Chipper Shredder Reimbursement Grant.

Reece Simpson seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

Public Works Director Noel Clonts presented the quote from Clifford Power Systems for the Generac Industrial diesel engine-driven generator set with turbocharged/aftercooled 6-cylinder 6.7L and accessories in the amount of \$61,356.76 for approval.

Stacy Burns made a motion to approve the quote from Clifford Power Systems for the Generac Industrial diesel engine-driven generator set with turbocharged/aftercooled 6-cylinder 6.7L in the amount of \$61,356.76.

Kenneth Smith seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented a recommendation from the Airport Trust Authority to reappoint Ryan Paul as a trustee.

Kenneth Smith made a motion to reappoint Ryan Paul to the Airport Trust Authority.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Manager Kirk Henderson presented the official date of October 31st for the City-wide Trick or Treat in Tonkawa for approval.

Charles Conaghan made a motion to approve the official date of October 31st for the City-wide Trick or Treat in Tonkawa.

Stacy Burns seconded the motion.

The following voted Aye: Stacy Burns, Kenneth Smith, Charles Conaghan, Reece Simpson, and Brandt Harris

City Attorney Lee Stout – nothing further report

Mayor Stacy Burns – nothing further to report

City Manager Kirk Henderson – reported that he has been out on medical leave for the past 6 weeks. Robert Shears, the architect on the TAP Sidewalk Project, contacted us and said he has received the contract for the sidewalk grant on Grand and on 2 blocks of Public.

Being no further business, Mayor Stacy Burns adjourned the meeting.

Nancy Skipper
City Clerk

Stacy Burns
Mayor